

ARMY PUBLIC SCHOOL NAGROTA

TENDER FORM

1. The school invites tenders in a sealed envelopes from interested and eligible tenderers for **'SUPPLY OF PRESCRIBED BOOKS & STATIONERY ITEMS TO THE STUDENTS OF ALL CLASSES OF APS NAGROTA UNDER THE SCHEME 'SCHOOL'S CHANNEL PARTNER FOR THE SESSION 2024-25'**. The details of items of which supply is required are as follows:-

Ser No	Nomenclature	Brand/Specifications required	Percentages of discount Offered by vendor (to be filled by a vendor/firm)
(a)	Army Education Books	As mentioned in the Prescribed Book List of AWES (Appx 'B')	
(b)	NCERT Books		
(c)	Reference Books		
(d)	Note Books	Classmate or equivalent	
(e)	Stationery	Camlin/Apsara/Cores	

IMPORTANT POINTS FOR VENDORS:-

- Only authorized vendors to submit quotations.
- Quotation/bid must be valid for a period of one year w.e.f March 2024 to 31 March 2025.
- The sealed Quotations/Bids alongwith Acceptance Letter of Terms & Conditions to be dropped in the Quotations Box kept at Main Entrance Hall of the school within the stipulated date and time.
- Incomplete quotations/bids or submitted after closing date of the tender will not be accepted.
- It should be noted that submission of quotation /bid by a vendor /firm is not a guarantee for their final selection. They will only be selected on the basis of final scrutiny of their Bids.
- Tender Notice can be downloaded from the website of Army Public School Nagrota www.apsnagrota.in
- Closing date of the Tender is 03 March 2024.**

TERMS & CONDITIONS FOR 'SCHOOLS'S CHANNEL PARTNER'

- School will provide space in the school premises for supply of books and stationery items duly approved by the 'School Book Review Committee' w.e.f 25 March 2024 to 25 April 2024.
- Cupboards, lockers or any almirah will not be provided by the school. Furniture like tables and chairs max Qty-06 Nos will be provided by the school which would be returned in the same conditions once the time duration is over. Any breakage in the furniture shall be replaced with the new furniture of same brand.
- Any damage caused/ loss occurred due to any reason will be at the cost/risk and responsibility of the Channel Partner.
- The Channel Partner will ensure payments of sales tax/ service as applicable.
- The Channel Partner shall maintain complete hygiene & sanitation in the area provided and approaches thereto and keep the floor, furniture etc neat & clean so as to maintain the standards and aesthetic volumes in the premises allotted.

6. In case of any lapse, wrong, omission, commission, unhygienic condition etc in the area allotted to the Channel Partner, he shall be warned in writing by the 'School Book Review Committee', After three such written warnings impositions of Penalty of Rs 2000/- will be made.
7. The Channel Partner shall be responsible to make his own arrangements of transportation labour etc.
8. The Channel Partner shall be responsible to keep the items safely in his custody.
9. The class wise rate list is to be submitted to the School Book Review Committee' in the first week of March 2024 which should include cost of text books of private Publishers as decided by AWES on discounted rates as per quotations provided for NCERT Books and Stationery.
10. The Channel Partner shall maintain the quality of stationery materials as per approved rates of specification.
11. The Channel Partner shall maintain the working hours time duration as decided by the school management.
12. Liability/ responsibility in case of any accident causing injury/ death to workers of Channel Partner shall be his responsibility. The school will not be held responsible in any such cases.
13. The Channel Partner will be responsible for removal and disposal of waste/ garbage from area of operation on daily basis.
14. The school will not be responsible for collection of any charges from sellers/ buyers. All the accounts with manufacturer/ printer/ publishers will be solely managed by the Channel Partner. There will be no involvement of the school.
15. It should be ensured that all workmen are well-mannered and display courteous behavior.
16. No accommodation, No changing/ restoring room will be provided to the workmen of the Channel Partner.
17. The Channel Partner shall be wholly responsible for all statutory liabilities under the relevant laws related to lullings etc
18. The Channel Partner should ensure that all the employees are free from communicable diseases. A medical certificate to this effect must be submitted for inspection by the school authorities.
19. All the expenses related to the functioning of the workmen engaged by the Channel partner shall be in the scope of the Channel Partner.
20. The printed books and stationery rate list for all the classes to be provided to the school for distribution to the students.
21. Any complaint about selling the services products at a higher price than the pre-decided price will attract a minimum penalty of ₹ 500/- per incidence.
22. Any complaint about selling any service/ product without the permission will attract a minimum penalty of ₹ 500/- per incidence.

LIST OF MAJOR ITEMS

Ser No	Items	Rate
1.	NCERT Books	@___% Discount on Market Rate
2.	Reference Books	@___% Discount on Market Rate
3.	Notebooks	@___% Discount on Market Rate
4.	Refresher books	@___% Discount on Market Rate
5.	Miscellaneous Stationery items	@___% Discount on Market Rate
6.	Registers (100/200/300 Pages)	@___% Discount on Market Rate

**APPLICATION FORM UNDER THE SCHEME OF SCHOOL'S CHANNEL
PARTNER FOR SUPPLY OF TEXTBOOKS**

Name :
Father's Name :
Residential Address :
Aadhar Card/PAN Card No :
Experience of Running Stationery Shop & Place :
Items to be sold with Discount) : List of major items attached.
(in %age on MRP)

UNDERTAKING BY VENDOR

1. I, the undersigned offer my services to the school for running of Stationery items & School Channel Partner for supply of prescribed Textbooks in the school premises and shall follow rules and regulations of the school as amended from time to time.
2. For smooth functioning of the shop, I will provide staff at my own cost.
3. Hygiene of the premises will be maintained by my staff as per direction of the school from time to time.
4. In case I fail to abide by any terms and conditions of the school, I may be asked to vacate the allotted premises within 15 days.
5. I know that Stationery shop operating hours are 8 AM to 3 PM on all working days.
6. I will abide by all the rules and regulations prescribed for School Channel Partner for supply of prescribed Textbooks.

Bidder's Name : _____

Address : _____

(Appx 'B')

LIST OF PRESCRIBED TEXTBOOKS AND SELECTED SUPPORT BOOKS (COMPLETE TEXTBOOKS FOR CLASS I TO V AND SELECTED SUPPORT BOOKS FOR CLASS VI TO XII) FOR ARMY PUBLIC SCHOOLS FOR THE ACADEMIC YEAR 2024-25

Ser No	Subject of Book	Title	CI	APS Price for the Academic Year 2024-25
1.	English Text Book (Srijan Pub Pvt Ltd)	Roots & Wings	I	85.00
		Roots & Wings	II	85.00
		Roots & Wings	III	92.00
		Roots & Wings	IV	92.00
		Roots & Wings	V	102.00
2.	English Grammar (Rohan Book Co.)	Grammar Trove	I	100.00
		Grammar Trove	II	104.00
		Grammar Trove	III	110.00
		Grammar Trove	IV	116.00
		Grammar Trove	V	121.00
3.	English Grammar (PM Publishers Pvt Ltd)	Superb English Grammar	VI	177.00
		Superb English Grammar	VII	185.00
		Superb English Grammar	VIII	191.00
4.	English Grammar (Orange House Pvt Ltd)	Applied English Grammar and Composition	IX	245.00
		Applied English Grammar and Composition	X	245.00
5.	English Grammar (Orange House Pvt Ltd)	Applied English Grammar and Composition	XI	224.00
		Applied English Grammar and Composition	XII	224.00
6.	Hindi Text Book (Madhubun Edn Books)	Gunjan	I	126.00
		Gunjan	II	132.00
		Gunjan	III	136.00
		Gunjan	IV	144.00
		Gunjan	V	147.00
7.	Hindi Grammar (Madhubun Edn Books)	Vyakaran Vatika	I	91.00
		Vyakaran Vatika	II	98.00
		Vyakaran Vatika	III	111.00
		Vyakaran Vatika	IV	123.00
		Vyakaran Vatika	V	132.00
8.	Hindi Grammar (Orange House Pvt Ltd)	Gulmohar Hindi Vyakaran	VI	143.00
		Gulmohar Hindi Vyakaran	VII	151.00
		Gulmohar Hindi Vyakaran	VIII	165.00
9.	Hindi Grammar (Orange House Pvt Ltd)	Vyakaran Parichaya	IX	163.00
		Vyakaran Parichaya	X	163.00

Ser No	Subject of Book	Title	CI	APS Price for the Academic Year 2024-25
10.	Hindi Grammar (Orange House Pvt Ltd)	Vyakaran Prabodh	XI	202.00
		Vyakaran Prabodh	XII	202.00
11.	Maths Text Book (Frank Edn Aids Pvt Ltd)	Learning Maths	I	144.00
		Learning Maths	II	151.00
		Learning Maths	III	170.00
		Learning Maths	IV	180.00
		Learning Maths	V	181.00
12.	Computer (PM Publishers Pvt Ltd)	IT Planet Code Bot	I	141.00
		IT Planet Code Bot	II	155.00
		IT Planet Code Bot	III	163.00
		IT Planet Code Bot	IV	163.00
		IT Planet Code Bot	V	186.00
13.	Computer Science (PM Publishers Pvt Ltd)	IT Planet Code Bot	VI	194.00
		IT Planet Code Bot	VII	206.00
		IT Planet Code Bot	VIII	219.00
14.	EVS (Arya Book Depot)	Lets Explore our Environment	I	87.00
		Lets Explore our Environment	II	87.00
		Lets Explore our Environment	III	89.00
		Lets Explore our Environment	IV	92.00
		Lets Explore our Environment	V	94.00
15.	General Knowledge (PM Publishers Pvt Ltd)	GK Planet	I	117.00
		GK Planet	II	117.00
		GK Planet	III	129.00
		GK Planet	IV	129.00
		GK Planet	V	129.00
16.	General Knowledge (PM Publishers Pvt Ltd)	GK Planet	VI	141.00
		GK Planet	VII	148.00
		GK Planet	VIII	153.00
17.	Atlas (Goyal Brothers Prakashan)	My First Atlas	I	85.00
		My First Atlas	II	85.00
		My First Atlas	III	85.00
		My First Atlas	IV	85.00
		My First Atlas	V	85.00
18.	Atlas (Oxford University Press India)	School Atlas	VI	163.00
		School Atlas	VII	163.00
		School Atlas	VIII	163.00

Ser No	Subject of Book	Title	CI	APS Price for the Academic Year 2024-25
19.	Art & Craft (PM Publishers Pvt Ltd)	Art & Craft	I	157.00
		Art & Craft	II	157.00
		Art & Craft	III	157.00
		Art & Craft	IV	157.00
		Art & Craft	V	157.00
20.	Art & Craft (PM Publishers Pvt Ltd)	Art & Craft	VI	157.00
		Art & Craft	VII	157.00
		Art & Craft	VIII	157.00
21.	Moral Value Edn & Skills Development (Oxford University Press India)	Living in Harmony	I	114.00
		Living in Harmony	II	114.00
		Living in Harmony	III	114.00
		Living in Harmony	IV	114.00
		Living in Harmony	V	114.00
22.	Moral Value Edn & Skills Development (Oxford University Press India)	Living in Harmony	VI	114.00
		Living in Harmony	VII	114.00
		Living in Harmony	VIII	114.00
23.	Maths Lab Manual (Orange House Pvt Ltd)	Activity Plus in Maths	VI	82.00
		Activity Plus in Maths	VII	82.00
		Activity Plus in Maths	VIII	82.00
24.	Science Lab Manual (Orange House Pvt Ltd)	Activity Plus in Science	VI	82.00
		Activity Plus in Science	VII	82.00
		Activity Plus in Science	VIII	82.00
25.	Sanskrit Work Book (Orange House Pvt Ltd)	Ruchira Abhyas Pustika'	VI	57.00
		Ruchira Abhyas Pustika'	VII	65.00
		Ruchira Abhyas Pustika'	VIII	73.00
26.	Sanskrit Vyakaran (Rachna Sagar Pvt Ltd)	Divyam Sanskrit Vyakaran	VI	102.00
		Divyam Sanskrit Vyakaran	VII	102.00
		Divyam Sanskrit Vyakaran	VIII	107.00